

Streamline Your Workflow

DMS

Document Management Service

By GRIDSONLAB



Introduction

In today's fast-paced business environment, effective document management is the cornerstone of success. At AccountGST.com, we're proud to offer a cutting-edge Document Management System (DMS) designed to streamline your workflow and propel your organization towards greater efficiency, productivity, and success.

Key Features:



Robust Security Measures

Your data security is our top priority. Our DMS employs industry-leading security protocols to safeguard your sensitive documents against unauthorized access, breaches, and data loss. With role-based access control, encryption, and audit trails, you can trust that your information is always protected.





Centralized Document Repository

Say goodbye to scattered files and folders. Our DMS Cloud based solution provides a centralized repository where all your documents are securely stored, organized, and easily accessible from anywhere, at any time.



Scanner Free Technology: Our scanner free technology provide easy uploading related document against that transaction with our smart QR code generated on that particular transaction. On scanning the QR code, your mobile automatically scan the document and upload on cloud creating reference. Scanner Free technology delivers lightning-fast results, saving you valuable time and frustration.



Effortless Collaboration & automated workflows

Collaboration is the key to success in today's business world. Our DMS facilitates seamless collaboration between your team members, suppliers, and customers. So that business matters can be streamlined, efficiency of employees can be improved and business disputes can be eliminated.

Business Benefits:

Boosted Productivity:

By eliminating manual document management tasks and streamlining processes, our DMS frees up valuable time for your team to focus on more strategic initiatives, ultimately boosting productivity and driving business growth.

Cost Savings:

Say goodbye to the costs associated with paper-based document storage, printing, and distribution. Our DMS helps you save money by reducing paper usage, minimizing storage space requirements, and streamlining document-related processes.

Enhanced Compliance:

Stay compliant with regulatory requirements and industry standards effortlessly. Our DMS ensures that your documents are properly managed, version-controlled, and retained according to legal mandates, reducing the risk of non-compliance penalties.

Improved Decision-Making:

Access to accurate, up-to-date information is crucial for making informed decisions. With our DMS, you have instant access to the latest documents and data, empowering you to make smarter decisions faster.

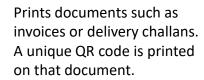
Elevated Customer Experience:

Deliver exceptional service to your customers by responding quickly to their inquiries, providing them with accurate information, and delivering high-quality products and services—all made possible with the efficiency and effectiveness of our DMS.

How it works?



Receive acknowledgment on hard copy from customer and scan the QR code printed on that hard copy from any mobile.





Uploaded documents can be accessed anytime from ERP with role based access control.



Just take a photo of the hard copy and click on the upload button. That document will be stored on the cloud (a centralized repository).



Q & A

Question 1: Are there any restrictions or limits on the number of documents I can upload? Answer: Yes, you can upload documents without any limit.

Question 2: What is the storage plan?

Answer: You have the Cloudinary free plan. This includes 25k monthly transfers or 25GB managed storage or 25GB monthly net viewing bandwidth. If any of these conditions reach the threshold, you will need to upgrade your Cloudinary account. Fees and rates are mentioned on the website https://cloudinary.com/pricing.

Question 3: Can I upload documents from a laptop?

Answer: Yes, you can upload documents from your laptop.

Question 4: Can I create user base rights to control DMS?

Answer: Yes, you can.

Question 5: What is the security of my documents on the cloud?

Answer: It is a 100% secure and encrypted process. No other user can access the data without your permission.

THANKS!

Developed by GRIDSONLAB

Any questions?

You can find me at:

Email: support@gridsonlab.com

Tel: 8349995484, 8349995482, 98983422136

Website: www.gridsonlab.com



26 Jasmine Park, Treasure town road, Indore (M.P.) - 452012